

Happy New Year!!!

Each new year, we have before us a brand-new book containing 365 blank pages. Let us fill them with all the forgotten things from last year – the words we forgot to say, the love we forgot to show, and the charity we forgot to offer. – by Peggy Toney Horton

We would like to take this opportunity to wish you and your family a very *healthy, happy* and *successful* 2022! - Management & Staff of Myer Cherney Holdings Ltd.

Special Thank you...

To all involved in planning and assisting with decorating the Christmas tree in the lobby lounge.

Face masks are required at <u>ALL</u>

tímes...

Our office continues to receive complaints of people not wearing a mask in common areas of the building. It is 100% mandatory to wear a face mask in common areas which include but not limited to; all indoor common hallways, elevators, lobbies, and laundry room. Also, extra precautionary measures should be taken into consideration with the rising number of cases due to the Omicron variant. In light of this, the lobby has been closed off until further notice.

Reminders...

- 1. <u>Bulletin boards</u> are for office use only.
- 2. <u>Laundry facilities</u> are a privilege available for all tenants to use at Valley High 2. Please be courteous to your neighbors by ensuring the machines are cleaned after each use. If a machine is out of order please report it directly to Coinamatic by calling the number on the back of your Smartcard. They will ask for the number of the machine, so be sure to note that prior to calling.
- **3.** <u>Visitors parking</u> is for visitors only. Please ensure to park in the space assigned to you, leaving the visitors parking open for guests coming to the building. Visitors are permitted to park for a maximum of 3 hours unless the office is otherwise notified.
- 4. <u>Tenant insurance</u> is an inexpensive way to protect yourselves and your property. It is also required in accordance with your tenancy agreement. Our office continues to wait for some tenants to provide proof of tenant's insurance; if you have not

cy agreement. Our office continues to wait for some ts to provide proof of tenant's insurance; if you have not so already please provide to the office before January 31 2022 so that we may update our records. Than

done so already, please provide to the office before January 31, 2022, so that we may update our records. Thank you for your co-operation in this matter.





In the event of an emergency outside of regular business hours call 705-876-1717and press '5'. On a rare occasion, you may not reach someone directly. However, be sure to listen to the recorded message and follow those directions which will provide you with an alternate emergency contact phone number. No heat, plumbing and electrical issues are classified as an emergency. <u>Noise complaints are NON-EMERGENCY.</u>

2022 Tax Receipts...

Please contact the Valley High 2 or main office to request your 2021 rent receipt for income tax purposes. Allow one week for processing.

Prepare for the cold weather...

Pay close attention to the local weather forecast. Avoid opening your windows. If it gets too hot in your apartment; lower the thermostat to 15.5C (60F). To resolve a persistent issue with heat, fill out a maintenance work request form. This form allows Myer Cherney Holdings Limited staff permission to access your unit to effect repair. <u>Never turn off the heat</u> <u>completely!</u>

REQUEST FOR MAINTENANCE Repairs forms are always available outside the Valley High 2 office. Name, unit #, date and a description of the work required must be filled in. Maintenance staff <u>WILL NOT</u> attend any units upon verbal requests, unless there is an emergency.

JANUARY GENERATOR TESTING... is scheduled for January 5th and January 19th. Please keep your doors and windows shut and refrain from using the exits at the southwest end of the building.



Prepare for the winter weather ...

- If you see something, say something!! Let our staff know if you see anything that could be hazardous to you, other tenants, and visitors such as black ice near the doors or on the sidewalk.
- Take care of yourself: eat well, get plenty of sleep, take vitamin supplements, wash your hands and cover your coughs and sneezes!
- Stay up to date on emergency evacuation plans. Unfortunately, winter marks the height of residential fires. Take time to read the 'Fire Safety in High-Rise Buildings' sheet. If you need a copy, please contact the office to request one.
- Always protect your property while away for an extended period of time. Lock doors and windows. Put Newspaper on hold. Notify family and trusted neighbours of your pending absence and dates. Have someone regularly check your apartment while you are away. Unplug electronics and appliances to conserve energy and prevent electricalrelated issues. Let the office know as well.
- ✓ While the winter weather is always unpredictable, take steps to prepare yourself and your apartment for whatever will be thrown our way this season!!!

Apartment living & pets...

No matter where you live, it is essential that all pet owners act responsibly. We have been recently notified that pet owners are not immediately picking up feces left by their dogs. Please be respectful; pick up and always dispose of pet waste in the pet waste containers at the east, west and back entrances of the building. Cat litter must be bagged and placed directly in the garbage, not in the outdoor pet waste containers!

January Office Hours				
Monday	Tuesday	Wednesday	Thursday	Friday
3 CLOSED	4 12:30pm – 2:30pm	5 12:30pm – 2:30pm <i>Generator Testing</i>	6 12:30pm – 2:30pm	7
10	11 12:30pm – 2:30pm	12 12:30pm – 2:30pm	13 12:30pm – 2:30pm	14
17	18 12:30pm – 2:30pm	19 12:30pm – 2:30pm <i>Generator Testing</i>	20 12:30pm – 2:30pm	21
24	25 12:30pm – 2:30pm	26 12:30pm – 2:30pm	27 12:30pm – 2:30pm	28
31				



2. Pour into mugs and top with mini marshmallows and more white chocolate chips.